**Louisiana International Gulf Transfer Terminal Authority**

**Full Board Meeting Minutes-** Adopted March 8, 2018

October 30, 2017 Port of St. Bernard Conference Room 1230-1356

Members in Attendance:

A.G. Crowe Rep. Ray Garofalo- arrived at 1255

Dennis Crawford Captain Ronald Branch

John Hyatt Captain Michael Miller

Chris Westbrook Matt Gresham

Sherri McConnell Sen. Norby Chabert

Guests in Attendance:

Felix Hoskins – Honorary Board Member

Larry Roedel – Board Legal Counsel

Crystal Hutchinson – Administrative Assistant

Captain Jake Stahl- Marine Expertise

Tom Thornhill- LIGTT Development Partners

Jim Woodworth- LIGTT Development Partners

A roll call was conducted and a quorum was established – members present listed above. The Chairman, A.G. Crowe, called the meeting to order at 1230. Chairman Crowe introduces the new Executive Director of St. Bernard Chamber, Cathy Juarez and thanks the Chamber for allowing us to use their conference room.

Commissioner Hyatt moved to accept the minutes of the previous meeting and dispense with the reading of the same. Motion carried unanimously.

The Treasurers report was presented by Commissioner Hyatt. Commissioner Westbrook moved to accept the Treasurers report. Motion carried unanimously.

Larry Roedel, recommends the board move into Executive Session to receive an update from the developer as it relates to the consideration of a Motion to Lift Prior Notices by the Authority to the Developer and approval “as to form only” an LOI between Sea Point and LIGTT Development Partners. Motion to enter Executive Session is made at 1236 by Commissioner Hyatt, seconded by Commissioner Crawford. Motion carried unanimously.

Motion is made by Chairman Crowe to return to regular session at 1344.

The following resolution is read into record by Chairman Crowe. Motion to approve is made by Commissioner Hyatt and seconded by Commissioner Crawford. Motion carried unanimously.

 RESOLVED that the Louisiana International Deep Water Gulf Transfer Terminal Authority (“Authority”) hereby withdraws its October 4, 2016 Notice Letter to the Developer and also withdraws its April 5, 2017 Notice Letter to the Developer, recognizing the Developer’s good faith and diligent steps to “correct or cure” the Event of Default noted in the October 4, 2016 Notice Letter.  This Resolution has the recommendation of the Authority’s legal counsel.  The Authority reserves the right to reconsider this Resolution at a subsequent public meeting given the Developer’s continuing responsibility to move the LIGTT Project into the development and construction phases inclusive of financing to support the LIGTT Project.

Chairman Crowe reads into record the following and a Motion to consider is made by Commissioner Crawford, seconded by Commissioner Hyatt.

 RESOLVED that the Louisiana International Deep Water Gulf Transfer Terminal Authority ("Authority") hereby approves as to form the September 18, 2017 Letter of Intent by and between LIGTT Development Partners, L.L.C., and its subsidiary, LIGTT Midstream Holdings, L.L.C. and Sea Point, L.L.C. Further, A. G. Crowe and/or the Authority's legal counsel, Larry Roedel, are authorized to sign this Letter of Intent on behalf of the Authority indicating its approval as to form only, with the substance of the Letter of Intent being between the parties to the Letter of Intent.

Based on discussion in Executive Session, LIGTT Authority legal counsel, Larry Roedel, recommends that the vote on the resolution be deferred pending direct input by Plaquemines Parish. Mr. Roedel states that he will contact Plaquemines Parish officials within the next week and set up the appropriate meetings. Motion to defer is made by Chairman Crowe.

Motion carried unanimously and the resolution is deferred.

Ms. Hutchinson gives update on the progress of the FY17 Legislative Audit. There are no questions or comments.

Board members are reminded of their obligations as members of the LIGTT Authority to complete annual Ethics Training and annual Sexual Harassment Prevention Training by December 31st annually, and filing of Tier 2.1 Personal Financial Disclosure Statement by May 15th annually.

Chairman opens to any other business and Chairwoman McConnell asks that calendar invites be sent out for the board meetings in addition to the email notices.

There being no further business to come before the Board, Chairman Crowe moved that the meeting be adjourned. Motion carried unanimously. The meeting was adjourned at 1356.

Crystal Hutchinson

Administrative Assistant